
Job Posting

Company Overview:

Tron Construction and Mining, proudly owned by English River First Nation, is committed to creating opportunities and benefits for Aboriginal workers and communities. Over the past 20 years, we have worked to build a team and operating model that is capable of meeting the needs of companies that are global leaders in their industries and, by doing so, becoming a leader in ours.

Tron brings a deep respect for the land and its people, which has helped us build an exceptional track record. Tron has embraced and developed our own workface planning program to deliver on our promise of cost efficient and on-time projects. We are seeking an experienced Project Manager who shares our values to help support our projects in Saskatchewan.

Job Title: Project Manager

Job Summary: The Project Manager (PM) will lead company in construction, engineering and /or performance contracting projects according to contract documents and will coordinate a team of professionals with the appropriate information flow to ensure smooth operation of the project from start to finish.

Scope of Responsibilities:

- Promote and advocate the Company's vision, mission, and values
- Ensure adherence, compliance with internal Health, Safety, Environmental, Quality Assurance and Controls, Human Resource/ Labour Relations Programs
- Responsible for maintaining project compliance with Employment and Payroll legislation
- Generate project management plans and specifications as well as be an integral part of the Early Contractor Involvement Team that will provide input on the design, scheduling, possible cost savings measures and potential construction risks and mitigations;
- Supporting the planning, initiation and execution of work breakdown structures (WBS), work packages, cost accounts, earned value methodology;
- Attend and prepare for client meetings, where appropriate.
- Compile and report on project progress on a weekly and monthly frequency
- Ensure all company, client and project policies, procedures, standards, etc., are adhered to;
- Have the experience to professionally communicate with all stakeholders as well as at Executive level meetings;
- Manage and coordinate safety and quality effort for the project, utilizing safety and QC resources appropriately;
- With the aid of the project controls team, develop, monitor and maintain the project construction schedule on a daily basis and review progress with the project staff;
- Review, control, and monitor daily Labour, Equipment and Materials (LEMs), where applicable;
- Consistently monitor and control the project metrics, costs and budgets;
- Identify changes in scope or differing conditions and secure appropriate change orders for project cost and time;
- Ensure all required project, regulatory inspections are performed
- Prepare and expedite project deficiency lists;
- Manage financial aspects of contracts to protect the company's interests;
- Proactively resolve challenges, remove barriers between the Company and Contractors, Sub-Contractors, or Clients;
- Establish a trustworthy and harmonious working relationship with Vendors, Contractors, Sub-Contractors, Clients, and/or all Contract Personnel;
- Coach/Mentor, provide direction, and review performance of Direct Reports;

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- Assist, review and negotiate contracts by liaising with legal counsel or any other parties, where appropriate;
- Contribute and cooperate among the variable operational and supporting departments.
- Promote opportunities for improvement in all areas of the project planning, execution, and closing;
- Report all deviation from plan to the leadership team with a resolution plan;
- Frequent travel to the worksite
- Other duties as required.

Qualifications

- Bachelor's degree in Engineering is preferred;
- 5-10 year experience as a Project Manager;
- PMP Designation
- Ability to read engineering drawings and specifications;
- Must have understanding of construction terms, scheduling and planning concepts;
- Supporting the planning, initiation and execution of work breakdown structures (WBS), work packages, cost accounts, earned value methodology;
- Proficiency in computer skills including Microsoft Office,
- Professional communicator
- Excellent work ethic, honest, and leads by example.

This description is not a comprehensive listing of activities, duties or responsibilities that may be required of the employee and other duties, responsibilities and activities may be assigned or may be changed at any time with or without notice.

Please apply through the Des Nedhe website at <https://desnedhe.com/careers/> . As a diverse and inclusive employer, we encourage all qualified and interested candidates apply by May 3, 2021.

While we sincerely appreciate all applications, only candidates selected for interview will be contacted.